



## Northwest MAC Group

5420 N.E. Marine Drive  
Portland, Oregon 97218-1007

May 17, 2010  
NW MAC - Memorandum

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To: Agency Administrators and Incident Commanders  
From: NW MAC  
Subject: Incident Prioritization Worksheet

To assist with the task of prioritizing incidents, allocating scarce firefighting resources, and meeting reporting requirements of the National MAC Group (NMAC), the NW MAC has developed an Incident Prioritization Worksheet (IPW).

The IPW is to be completed each day for each incident with a Type 1 or Type 2 Incident Management Team (IMT) assigned. The IMT should submit the IPW to the Planning Section at NW MAC via fax (503-808-2789) or email (ornwcmac@dms.nwcg.gov) at the same time the ICS-209 is submitted each day (by 1700). The information submitted on the IPW and the ICS-209 will be used to validate the short and mid-term strategies, objectives, critical resource needs, threats and probabilities of success for each incident and will be used to prioritize incidents and allocate scarce resources in the Pacific Northwest.

The quality of information submitted on the ICS-209, as outlined in the following table, is essential for successful incident prioritization and resource allocation.

ICS-209 Block # and Title	Information Provided by IMT
<b>Block 27</b> – Communities/ Critical Infrastructure Threatened	Specific threats and their time frames
<b>Block 28</b> – Critical Resource Needs	Resources needed, listed in priority order based on threats identified in Block 26
<b>Block 42</b> - Remarks	Critical objectives that will be met if critical resources (Block 27) are made available

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- Oregon Department of Forestry
  - U.S. Fish and Wildlife Service
  - National Park Service

- Bureau of Indian Affairs
- Bureau of Land Management
- U.S. Forest Service

- Washington St. Association of Fire Chiefs
- Washington St. Dept. of Natural Resources
- Oregon Fire Chiefs Association

Please note that an IPW must be submitted daily, even if no communities or critical infrastructure are threatened (i.e., even if Block 27 in ICS-209 is blank).

Your remarks are important when establishing an initial value or changing the value during the course of an incident; to provide context of the NWMAC in developing regional incident priorities. Referencing specific blocks on the ICS- 209 would be helpful and avoid duplication.

The form and instructions for completing the IPW can be found on the NWMAC website ([www.nwccweb.us/admin/nw\\_mac](http://www.nwccweb.us/admin/nw_mac)). If you have questions about the IPW, please contact the Planning Section at NW MAC at (503) 808-2739.

With your assistance, NW MAC will continue to make sound decisions regarding incident priorities and resource allocations this wildfire season.

/s/ *Ken Smell*

NW MAC Chair